

## Delegated Decision Notice


This form is the written record of a key, significant operational or administrative decision taken by an officer.

|                                      |  |  |  |
|--------------------------------------|--|--|--|
| <b>Decision type</b>                 | <input type="checkbox"/> Key Decision  | <input checked="" type="checkbox"/> Significant Operational Decision   | <input type="checkbox"/> Administrative Decision                                       |
| <b>Approximate value</b>             | <input type="checkbox"/> Below £500,000<br><input type="checkbox"/> £500,000 to £1,000,000<br><input type="checkbox"/> over £1,000,000   | <input type="checkbox"/> below £25,000<br><input checked="" type="checkbox"/> £25,000 to £100,000<br><input type="checkbox"/> £100,000 to £500,000<br><input type="checkbox"/> Over £500,000 | <input type="checkbox"/> below £25,000<br><input type="checkbox"/> £25,000 to £100,000 |
| <b>Director<sup>1</sup></b>          | Communities, Housing and Environment   |  |  |
| <b>Contact person:</b>               | Mike Kinnaird  | Telephone number:<br>3786002   |  |
| <b>Subject<sup>2</sup>:</b>          | Bonfire and Firework Displays 2022   |  |  |
| <b>Decision details<sup>3</sup>:</b> | What decision has been taken?<br>(Set out all necessary decisions to be taken by the decision taker including decisions in relation to exempt information, exemption from call in etc.)<br><br>The Chief Officer Parks and Countryside gave approval to cancel annual bonfire and firework displays at Bramley Park, East End Park, Middleton Park, Roundhay Park, Springhead Park and Woodhouse Moor due to be held in November 2022. |  |  |
|                                      | A brief statement of the reasons for the decision<br>(Include any significant financial, procurement, legal or equalities implications, having consulted with Finance, PACS, Legal, HR and Equality colleagues as appropriate)<br><br>As per the attached report.  |  |  |
|                                      | Brief details of any alternative options considered and rejected by the decision maker at the time of making the decision<br><br>The proposal to cancel the events has been made as late as possible in order to assess the latest financial position.   |  |  |
| <b>Affected wards:</b>               | Bramley and Stanningley, Burmantofts and Richmond Hill, Little London and Woodhouse, Middleton Park, Roundhay  |  |  |

<sup>1</sup> Give title of Director with delegated responsibility for function to which decision relates.

<sup>2</sup> If the decision is key and has appeared on the list of forthcoming key decisions, the title of the decision should be the same as that used in the list

<sup>3</sup> Simply refer to supporting report where used as these matters have been set out in detail.

|  |  |                              |  |
|--|--|------------------------------|--|
| <b>Details of consultation undertaken<sup>4</sup>:</b> | Executive Member<br>Public Health and Active Lifestyles  |                              |  |
|  | Ward Councillors<br>All ward members have been informed.   |                              |  |
|  | Others<br>A public communication has been released.  |                              |  |
| <b>Implementation</b>                                  | Officer accountable, and proposed timescales for implementation<br>Sean Flesher  |                              |  |
| <b>List of Forthcoming Key Decisions<sup>5</sup></b>   | Date Added to List:-   |                              |  |
|  | <b>If Special Urgency or General Exception</b> a brief statement of the reason why it is impracticable to delay the decision |                              |  |
|  | <b>If Special Urgency</b> Relevant Scrutiny Chair(s) approval<br>Signature _____ Date _____                                  |                              |  |
| <b>Publication of report<sup>6</sup></b>               | If not published for 5 clear working days prior to decision being taken the reason why not possible:                         |                              |  |
|  | If published late relevant Executive member's approval<br>Signature _____ Date _____   |                              |  |
| <b>Call In</b>   | Is the decision available <sup>7</sup> for call-in?  | <input type="checkbox"/> Yes | <input checked="" type="checkbox"/> No |
|  | <b>If exempt from call-in</b> , the reason why call-in would prejudice the interests of the council or the public:           |                              |  |
| <b>Approval of Decision</b>                            | Authorised decision maker <sup>8</sup><br>Chief Officer Parks and Countryside- Sean Flesher                                  |                              |  |
|  | <br>Signature                             | Date<br>5 October 2022       |  |

<sup>4</sup> Include details of any interest disclosed by an elected Member on consultation and the date of any relevant dispensation given.

<sup>5</sup> See Executive and Decision-Making Procedure Rule 2.4 - 2.6. Complete this section for key decisions only

<sup>6</sup> See Executive and Decision Making Procedure Rule 3.1. Complete this section for key decisions only

<sup>7</sup> See Executive and Decision Making Procedure Rule 5.1. Significant operational decisions taken by officers are never available for call in. Key decisions are always available for call in unless they have been exempted from call in under rule 5.1.3.

<sup>8</sup> Give the post title and name of the officer with appropriate delegated authority to take the decision.

